

SPECIAL ASSESSMENT POLICY RELATING TO THE REHABILITATION OF ROADWAYS

Policy 5.14

1) PURPOSE

- a) The City of Lakeville, Minnesota finds that it is in the best interest of the City to outline the policy and procedures for calculating the special assessments to benefitting properties using the 429 Special Assessment Process.
- b) The policy shall apply to the rehabilitation of roadways with existing paved surfaces.

2) OBJECTIVE

- a) The City currently utilizes the 429 Special Assessment Process to fund a portion of the costs associated with the rehabilitation of roadways within the City. This policy is intended to:
 - i) Define the share of improvement costs to be specially assessed to benefitting properties
 - ii) Identify the method(s) for calculating the assessments
 - iii) Identify the improvement types for which special assessments will be levied
 - iv) Identify the assessment period for the specified improvement type

3) GENERAL

- a) Minnesota Statutes Chapter 429 gives cities the authority to levy special assessments for public improvement projects to the benefitting property owners.

4) IMPROVEMENT COSTS TO BE SPECIALLY ASSESSED TO BENEFITTED PROPERTIES.

- a) It is the policy of the City to special assesses benefiting property for street reconstruction including mill and overlay costs in neighborhoods where the majority of the streets have deteriorated to the extent whereby it is no longer cost effective to provide routine maintenance.
- b) The special assessments will not be in excess of the benefit to the property. This policy applies to all streets that are public streets.
- c) Benefited properties shall be assessed 40% of the project costs, as calculated using the contract bid prices for the project.
- d) For the purposes of street reconstruction or mill and overlay, the project costs will include the cost of replacing or repairing concrete curb and gutter. In those cases where bituminous curbing is replaced with concrete curb and gutter, or where curb and gutter did not previously exist, the additional benefit will be assessed. The cost to be assessed shall be 100% of the cost of installing the concrete curb and gutter. This cost will be assessed on either a front foot or per lot basis. In areas where no storm sewer currently exists, the addition of a storm sewer system will also be considered an additional benefit and shall be assessed at 100% of the cost.

- e) Project cost includes both direct construction costs and all indirect costs such as engineering, financing and administration.
- f) Assessments for properties guided or zoned for single-family use shall be made on a per parcel (unit) basis. A property may be assessed for more than one unit in cases where the property could be reasonably further subdivided in accordance with current zoning and subdivision requirement.
- g) The City recognizes that various housing types typically do not carry the same number of persons (due to their respective densities) or generate the same amount of wear on the streets. Therefore, the following table outlines the cost allocation to be assessed per project:

<u>Land use</u>	<u>Factor</u>
Single family and detached townhomes	1.00
Duplexes	0.50
Town homes	0.50
Apartments	0.25

- h) Along major collector and arterial roadways, the Single Family Unit Rate shall be prorated to reflect the City's typical 40-foot minor collector street section.
- i) If a street is reconstructed to a design standard greater than the current design standard due to the actual or zoned uses, the additional cost to reconstruct the street shall be fully assessed to those properties. If the street is reconstructed to a design different than the current standard, the total cost shall be fully assessed to those properties if conditions warrant.
- j) Properties abutting county roadways reconstructed to complete urban design and having reasonable access thereto shall be assessed in accordance with this policy. The assessments shall be used to defray the City's cost participation in the county improvement projects.
- k) Properties or areas of property that have been determined to be unbuildable shall be excluded from assessments. No building permits will be issued for such property so deleted from assessments.
- l) Senior Citizens and Disabled People Special Assessments Deferrals are available in accordance with City policy. Other deferrals may be available as authorized by State Statute, Section 429.

- m) City will **not** special assess the cost of routine maintenance such as sealcoating, crack sealing or minor patching.
- n) Commercial and Industrial
- (1) The method for calculating the special assessments for commercial and industrial properties shall be on a front foot basis, unless it is otherwise determined by the City Council.
 - (2) The front foot unit assessment rate will be based on the average cost per foot of assessable roadway improvements
 - (3) At the City Council's discretion, assessments may also be calculated using the same methodology as the predominant surrounding land use and/or zoning of the area.
 - a. For properties used or zoned for other than residential use, the Assessable Units will be calculated by multiplying the number of front feet by 1.5 (because streets and roadways adjacent to non-residential uses are typically constructed to higher standards) and divided by the minimum required lot width based on the lot requirements for the predominant single-family zoning in the area.
- o) Institutional and Public Properties
- (1) The method for calculating the special assessments for these properties shall be the same methodology as the predominant surrounding land use and/or zoning of the area, unless it is otherwise determined by the City Council.
 - (2) At the City Council's discretion, assessments may also be calculated on a front foot basis.
- p) Mixed Use Areas
- (1) The method for calculating the special assessments in these areas shall be the same methodology as the predominant surrounding land use and/or zoning of the area, unless it is otherwise determined by the City Council.
 - a. For properties used or zoned for commercial or industrial use, the Assessable Units will be calculated by multiplying the number of front feet by 1.5 (because streets and roadways adjacent to non-residential uses are typically constructed to higher standards) and divided by the minimum required lot width based on the lot requirements for the predominant single-family zoning in the area.
 - (2) At the City Council's discretion, assessments may also be calculated on a front foot basis.

- q) Agricultural land. Agricultural properties, regardless of the number of individual tax parcels, shall be assessed residential units commensurate with the number of users for the agricultural land (i.e. If there is one residential building structure for multiple adjacent agricultural tax parcels under the same ownership, only one residential unit assessment shall be levied, and it shall be levied against the parcel containing the building structure

5) SPECIAL ASSESSMENT TERMS

- a) As established by the City Council, but typically:
 - (1) Reconstruction = 10 to 20-years
 - (2) Mill and Overlay = 10-years