

**Lakeville Access Cable Channel 187
Message Board Request Form**

Community announcements and messages can be listed on the Lakeville Access Channel 187. To request placing a message on the channel, a person must live, work, attend school, or belong to a group or organization that serves in the City of Lakeville.

Announcements **must not** be for profit-making purposes or for commercial use. The announcements and messages may appear on Channel 187 for up to one month. The City reserves the right to remove any message at any time.

Deadline

Please submit announcements and messages two weeks prior to start date.

Directions:

Print your announcement or message in the space provided below. If you have a preprinted message or announcement, you may attach that to this form. Please keep messages concise, Lakeville reserves the right to edit any submission to an appropriate length if necessary. Indicate when you would like the message to begin and stop. Fill in your contact information, sign and date the form and mail or email it to:

City Hall, c/o Sue Palm, 20195 Holyoke Ave., Lakeville, MN, 55044

Email: spalm@lakevillemn.gov

Message Start Date: _____ **Message End Date:** _____

Message: _____

Statement of Compliance

I accept full responsibility for all message content and for all claims arising out of the cablecasting of any message I am presenting. I agree to indemnify and hold harmless the City of Lakeville, its elected officials, officers and staff; and Charter Communications, the franchised cable company in the City against any such claims arising out of the material/information I submit or any breach of this statement of compliance.

Furthermore I understand that I may be subject to federal, state and local laws regarding libel, slander, obscenity, incitement, indecency, unlawful activities, invasions of privacy, copyright or other similar laws.

Message Submitted By: _____ Date: _____

(Signature)

Please print the following:

Name: _____

Address: _____ **City:** _____ **Zip:** _____

Phone Number: _____

For questions, please e-mail spalm@lakevillemn.gov